

**Minutes of the City of Frederick  
Mayor and Board of Aldermen Regular Meeting**

November 3, 2016  
7:00 p.m.  
City Hall

- I. Mayor Randy McClement presided. Present were Aldermen Kelly Russell, Michael O'Connor and Philip Dacey and Alderwoman Donna Kuzemchak. Also present were City Attorney Sandra Nickols and Legislative Clerk Phyllis Hane.

Alderman Josh Bokee was absent.

- II. The Mayor led the Pledge of Allegiance.
- III. The invocation was provided by Rabbi Dan Sikowitz, Congregation Kol Ami.
- IV. The Mayor proclaimed November Municipal Government Works Month in The City of Frederick.

The Mayor presented Certificates of Recognition to twelve individuals who interned at the City in the past year. Certificates were presented to Ashton Beahm, Jeremiah Chambers, Evan Engelhard, Luke Fritz, James Galdamez, Chris Hamby, Evgenia Lanin-Heath, Daniel Marrone, Josh Needle, Jesse Schwab, William Tallman and Cary Wider.

- V. The minutes of the October 6, 2016 Regular Public Meeting were previously distributed. On a motion made by Alderwoman Kuzemchak and seconded by Alderman Russell the Board approved the minutes 4-0.
- VI. There were no closed meetings to report.
- VII. The Mayor commended the interns recognized earlier as well as Audio Visual Manager Lance Duvall for the fantastic intern program he has created. He also noted No-shave November is underway, saying he will be foregoing shaving along with many members of the Fraternal Order of Police who have the option to participate in No-shave November in exchange for a donation to charity.

- VIII. During Aldermanic comments, Alderman Russell echoed the Mayor's praise for the interns and the AV department. She also noted the Mayor's upcoming birthday and wished him a happy birthday. Finally, regarding the police department participation in No-shave November, Alderman Russell stated it would be nice to find a way for female officers to participate in the charitable activity.

Alderman O'Connor reiterated the comments regarding the AV department and the intern program. He also addressed Municipal Government Works Month, stating the City of Frederick government works because of the dedicated staff and because of the residents of the City. Alderman O'Connor also stated he has been working with Alderman Bokee to bring representatives of the Frederick County Coalition for the Homeless to a meeting to address the Board and discuss their strategic plan and progress toward it and how the City can work with the Coalition. Alderman O'Connor pointed out that homelessness is a community-wide problem and requires a community-wide effort.

Alderwoman Kuzemchak expressed her thanks to staff, residents and everyone who makes municipal government work. She went on to share a request she received from a resident regarding the fees charged to reinstate water service after it is disconnected for lack of payment. After speaking with the resident, Alderwoman Kuzemchak stated she would like to revisit the fees. She also wished the Mayor a happy birthday.

Alderman Dacey had no comments.

- IX. There were no public comments.

- X. There were no consent agenda items.

- XI. Public Hearing

1. On a motion made by Alderman O'Connor and seconded by Alderwoman Kuzemchak the Board approved 4-0 a purchase order to Playground Specialists, Inc. in the amount of \$60,000 for purchase and installation of Playworld playground equipment at Jimmy McGee Memorial Park. There were no public comments.
2. On a motion made by Alderman Russell and seconded by Alderwoman Kuzemchak the Board approved 4-0 a Memorandum of Understanding with Downtown Frederick Partnership. Kara Norman, executive director of Downtown Frederick Partnership, provided information on the Memorandum of Understanding. There were no public comments.

XII. Appointments

On a motion made by Alderman Russell and seconded by Alderman O'Connor the Board approved 4-0 the appointment of Alan Imhoff to an alternate position on the Planning Commission for a term of November 4, 2016 to July 1, 2019.

- XIII. During Aldermanic comments and new business, Alderman Russell announced the City is once again in the running to host the Levitt Amp Concert Series on Carroll Creek and encouraged everyone to go online and vote for the City of Frederick. She went on to follow up on Alderman O'Connor's comments regarding how to address homelessness in the City by announcing an upcoming forum on homelessness to be held at Hood College and hosted by the Frederick County Coalition for the Homeless.
- XIV. The Mayor noted the approaching holiday season and encouraged everyone to be watching for the many great events taking place in the City this time of year.
- XV. There were no committee reports.
- XVI. Gerry Kolbfleisch, Director of Finance presented a Director's Report.
- XVII. Public comments were received.

There being no further official business, the meeting was adjourned at 7:47 p.m.

Respectfully submitted,  
Phyllis Hane  
Legislative Clerk